

CLUB ABC

Find your way around quickly and feel at home at TC Tobacco

Welcome to TC Tobacco Hakenfelde e.V.!

With this brief club guide, we hope to make it easier for you to get started with our club. You'll find answers to many frequently asked questions right here at a glance. If you need any further assistance, our board and members will be happy to help you at any time.

A – Annual membership fee

The membership fee is due upon joining the club and must be paid annually by March 31 at the latest. You can find all the details in our membership fee policy.

B – Ball Machine

Our club's ball machine is available free of charge to all adult members for individual training. A brief orientation is required before using it for the first time.

Please note:

- Use training balls exclusively with the ball machine
 - Collect all balls after training
 - Handle the ball machine with care and return it to its proper place
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B – Behavior on the Facility

Treating one another with respect is the foundation of our club life.

Especially during league matches or practice sessions, we ask that you refrain from making disruptive noises, such as loud phone calls, intense conversations, or children and dogs playing in the immediate vicinity of the courts.

By showing mutual consideration, we can create optimal conditions for everyone—both for focused tennis play and for a relaxed atmosphere among members.

C – Children

Children are always welcome here.

However, parents or guardians are responsible for supervising them.

Please work together to ensure that play is not disrupted and that our facility remains clean.

C – Clubhouse

Our clubhouse is the heart of our club.

Please help ensure that all members feel comfortable here:

- Clean your tennis shoes before entering
- Leave the showers and locker rooms clean
- Put away dishes and glasses after use
- Treat furniture, upholstery, and equipment with care

Together, we'll make sure our clubhouse remains a place where everyone feels at home.

C – Commitment

A vibrant club thrives on participation.

In addition to playing tennis, we'd love for you to join us for:

- Club parties
- Tournaments
- Volunteer work
- Events
- Group activities

Every contribution—big or small—strengthens our community.

C – Consumption

Chilled beverages are available on a self-service basis in the clubhouse. Please record each beverage you take in the red beverage log. Our beverage manager will settle the bill with you later.

C – Court Maintenance

Our well-maintained clay courts are the pride of our club.

Please remember:

- Water the court before your match if necessary
- Fill in any holes
- Rake the court thoroughly after your match
- Clean the lines
- Leave the court clean

Thank you very much for your support!

C – Court Reservation

Outside of reserved practice and event times (practice, team matches, tournaments), our courts can be easily booked through CourtBooking. Booked courts always take priority. This does not preclude flexible arrangements (e.g., court swaps).

- Singles: 60 minutes
- Doubles: 120 minutes

If the court is available afterward, you are of course welcome to continue playing.

D – Dogs

Dogs are welcome, provided they do not disturb other members.

Please note:

- Clean up after your dog outside the facility
- Dogs are not allowed in the clubhouse or on the tennis courts
- Please keep your dog on a leash if other members request it
- Take your dog's toys and accessories with you when you leave

Mutual consideration is always our top priority.

F – Floodlight

Our floodlight system allows for tennis even in the evening hours.

- Play is permitted until 10:00 p.m. at the latest
 - We would appreciate a voluntary donation to help cover operating and maintenance costs.
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G – Guest Player

Guests are warmly welcome at our facility.

Please note:

- Reserve guest matches in advance via **CourtBooking** (match with a guest).
 - Fill out the guest registration form completely.
 - Deposit the guest fee in the white mailbox or transfer it via bank transfer.
 - Each guest may play a maximum of **five times** per season.
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I – Information

We regularly provide updates on upcoming dates, events, and news via:

- our website www.tc-tobacco.de
- our newsletter, TENNIS NEWS
- emails
- notices posted in the clubhouse

This way, you'll always stay up to date.

K – Keys

All adult members may access our facility upon request by paying a key deposit.

When leaving the facility, please:

- Turn off the lights
- Close the windows
- Retract the patio awning
- Lock the doors and gates

Thank you very much!

L – Labor Service

Currently, there are no **mandatory work duties** or compensation payments.

Nevertheless, our club thrives on the dedication of its members. Whether it's spring cleaning, maintaining the grounds, or smaller projects—every helping hand contributes to preserving our beautiful facility and actively shaping club life.

M – Meet & Greet

Our popular **Meet & Greet** makes it especially easy for new members to get started.

This is where beginners and recreational players meet regularly to play together, get to know each other, and find new playing partners.

Experienced members often join in as well and help newcomers get started.

Current schedule: Thursdays from 5:00 p.m. to 7:00 p.m.

Just stop by and join in!

O – Open Game

Are you looking for a gaming partner?

In addition to arranging in-person meetups, many members use our WhatsApp groups.

Here, you can easily find gaming partners or post your own gaming sessions.

T – Teams

If you enjoy competitive play, you'll find plenty of opportunities here.

Our women's and men's teams regularly participate in TVBB competitions as well as other leagues.

New team players are welcome at any time.

T – Tournaments

Throughout the year, we host numerous tournaments and club events.

These include, among others:

- Season opener
- Ribbon Tournament
- Team Cup
- Mixed tournaments
- Youth tournaments
- Other club events

All members are warmly invited to participate.

T – Training

Our club coaches offer individual and group training for children, teens, and adults.

Whether you're a beginner, a recreational player, or a team player—we have the right training program for everyone.

T – Trial Session

Any member can introduce our club to prospective members.

Up to **three free trial** sessions are available.

Please register for the trial session with the board in advance and book it accordingly in **CourtBooking**.

U – Use of the Facility

Our tennis facilities are available to all members even outside of practice hours.

You are, of course, welcome to bring guests, but you must book a guest session accordingly.

Please always leave the courts, clubhouse, and outdoor areas clean and tidy.

We're glad you're here!

We hope you have many wonderful hours at our tennis facility, exciting matches, and, above all, lots of fun as part of our club.

A warm welcome to TC Tobacco!